

Internship Opportunity

Marketing Intern | [Girona, Spain](#)

The Opportunity

International Real Estate Partners IREP offers an excellent opportunity in our Spanish office to further develop your business and marketing skills in a fast-growing dynamic international company.

IREP offers a broad range of services - our 5 key pillars are Assets / Energy / Sustainability / Property and Return on Investment. We strive to become a world leading boutique facilities management and consultancy company as we integrate design, projects, facilities, energy, environmental and lifecycle management. We operate in more than 40 countries across the Middle East, Africa, Asia-Pacific, India, the Americas and Europe and we are continuously expanding. This role will be based in our office in Girona, Spain.

The Role

We are looking for a creative and dynamic individual who can work well as part of a team as well as individually. The Marketing Intern will be responsible for helping the Marketing Manager with a range of projects, such as developing marketing collateral, web, video, design, presentations, communications, copywriting, etc. Successful candidates will have strong organisational skills, be detail-oriented and have the ability to work on multiple projects simultaneously.

Tasks and responsibilities:

- Help with planning and creating a range of marketing, sales, corporate and training videos
- Help with email campaign building and delivery
- Assist with planning, creating and delivering various marketing campaigns
- Input into updating website content
- Collaborate with the marketing team to support day-to-day deliverables and provide input on projects
- Collaborate with our digital agencies to create blogs, designs and marketing collateral
- Assist with internal communications
- Assist with clerical and administrative duties; build reports
- Assist with other marketing tasks as needed

Requirements:

- Undergraduate studying Marketing, Business or similar
- Fluency in English
- Spanish beneficial but not essential
- IT proficient
- Video editing skills and knowledge of digital media software (Illustrator, Photoshop, Adobe Indesign) is a plus
- Comfortable with web-based marketing platforms and collaborative tools
- Ability to work to deadlines

What you will gain from the placement?

- Training in Business English
- Develop your business and/or language skills for future employment
- Working with an international team
- Opportunity to work on individual projects and as part of a team
- Enjoy the cultural experience of living and working in Spain
- Potential for full time employment after graduation in the Spanish office or working remotely

Conditions

- Start date would be as soon as possible.
- Be enrolled in the Erasmus program.
- No remote working.
- Minimum 6-month placement period but preferably 12 months.
- Working hours: Monday to Thursday: 9-2, 3-6 and Friday 9-2.30pm (37.5 hours)
- The student will have an official work contract with IREP during the placement period
- Students normally receive an ERASMUS grant but in addition we provide a monthly salary of 500 EUR
- Assistance to set up bank account and obtaining Spanish National Insurance number (NIE)
- The student will be covered by the Company Liability Insurance while working in the office
- The student must be a European citizen to legally work in Spain

How to apply?

To apply for this role please send a copy of your CV in English and a short explanation why you are suitable for this role to Mira Dobрева at mira.dobрева@irepartners.com

To find out more about the company please visit our website <https://irepartners.com/>