

USP CEU

International Week

April 8th – 12th, 2024

Madrid, Spain

Online-prep meeting, April 3rd

On-site training, April 8th -12th

Online-follow-up-meeting, April 19th

Target group: Administrative and Academic Staff from CEU San Pablo University's partner institutions

Preliminary Program

Online sessions

Wednesday, April 3rd – Online preparation meeting

Presentation of Organizing Committee and participants
Icebreaking session with intercultural escape room preparing for the visit in Madrid
Outline for the physical BIP Week
Launch of homework assignment for participants as preparation for the meetings in Madrid

Friday, April 19th – Online closing session (TBC)

Reflections gathering, lessons learned, exchange of Best Practices, launch of final survey

Onsite sessions

Monday, April 8th – Moncloa Campus

<i>Staff Week for Administrative Personnel</i>	<i>Parallel Session of International Seminars for Academics</i>
09:30-10:30 Arrival and Registration	08:00-13:45 Guest lectures according to academic program
10:30-11:30 Official Opening for all participants Welcome by the Vice Rector for Internationalization Presentation about CEU San Pablo University 11:00-11:30 coffee break 11:30-12:30 Spanish class 12:30-13:45 Tour of the Moncloa Campus	
13:45-15:00 Lunch	
15:00-15:30 Digitalization process – Mobility 15:30-16:00 Erasmus Without Paper, good practices 16:00-17:00 Best practices exchange about mobility (partner presentations)	15:00-21:00 Guest lectures according to academic program



Tuesday, April 9th – Moncloa Campus

<i>Staff Week for Administrative Personnel</i>	<i>Parallel Session of International Seminars for Academics</i>
10:00-10:30 CEU Global Club: Student integration 10:30-11:30 Spanish cultural activity 11:30-12:00 coffee break	08:00-13:45 Guest lectures according to academic program
12:00-13:45 Workshop: Innovation in Teaching Methodologies	
13:45-15:00 Lunch	
15:00-17:00 Networking Session	15:00-17:00 Guest lectures according to academic program
17:00 - open end Cultural Activity	



Wednesday, April 10th – Moncloa Campus

<i>Staff Week for Administrative Personnel</i>	<i>Parallel Session of International Seminars for Academics</i>
<p>10:00-10:30 International Accreditation Process at CEU Group (CeQuint)</p> <p>10:30-10:45 Questions and comments</p> <p>10:45-11:15 Bilingual communication strategy at CEU</p> <p>11:15-11:30 Questions and comments</p> <p>11:30-12:00 coffee break</p> <p>12:00-12:30 Double Degrees at USP CEU</p> <p>12:30-13:30 Guest university presentations on good practices International Accreditation, interculturality and Double Degree programs</p>	<p>08:00-12:00 Guest lectures according to academic program</p> <p>12:00-13:30 Research Workshop</p>
<p>13:45-15:00 Lunch</p>	
<p>15:00-17:00 International Fair – Guest University Presentations to CEU students and staff</p>	
<p>20:00 Gala Dinner at Restaurant and presentation of Diplomas</p>	



Thursday, April 11th –Monteprincipe Campus

<i>Staff Week for Administrative Personnel</i>	<i>Parallel Session of International Seminars for Academics</i>
10:00-10:30 Bus to Monteprincipe Campus 10:30-11:00 Coffee Break 11:00-12:00 Visit to Monteprincipe Campus 12:00-12:30 IBP Programs at CEU 12:30-13:00 Erasmus+ Internships at USP CEU 13:00-14:30 lunch (Pharmacy cafeteria) 14:30-15:00 Bus back to Moncloa Campus	10:00-14:00 Invitation to Academic Ceremony commemorating the Patron Saint of our Faculty " San Vicente Ferrer " (in Spanish) followed by Spanish style " <i>tapas</i> "
15:00 – open end Cultural Activity	

Friday, April 12th – Moncloa Campus

<i>Staff Week for Administrative Personnel</i>	<i>Parallel Session of International Seminars for Academics</i>
10:30-11:30 COIL at CEU 11:30-12:00 Coffee Break 12:00-12:45 COIL PAS 12:45-13:45 BIP	08:00-13:45 Guest lectures according to academic program
13:45-15:00 Lunch including Farewell	
Free afternoon	

*Please note that some activities are not covered by the host HEI (cultural activities and not compulsory activities).